

Strategic Plan FY 2002-2004
Activity Purpose and Measures:

Program		Management Services	
Activity		Legal Affairs Services	
Activity Purpose Statement		The purpose of the Legal Affairs Activity is to provide general legal services to the Department of Human Services so it can legally manage programs and services.	
Services that Comprise the Activity		Agreement Negotiation Services Administrative/Court Representations City Council Testimonies and Presentations Civil Rights Reviews Consent Decree Consultation Services Freedom of Information Act Responses Hearing Representations Legal Sufficiency Reviews	Legal Consultation Services Legal Management Consultation Services Legal Opinions Legal Referrals Litigation Support Services Subpoena Responses Rules and Regulations Reviews Legislative Drafts Legislation Reviews
Activity Performance Measures (Measure & Target)		<u>Results:</u> % reduction in litigation costs <u>Output(s):</u> # of litigated claims handled	<u>Demand:</u> # of litigated claims expected <u>Efficiency:</u> Cost per litigated claim
Responsible Employee(s)		George Valentine	